

# CULGAITH PARISH COUNCIL

Clerk: John Fleming  
Telephone 07768 468 634  
E-mail: culgaithpc@yahoo.co.uk

Fell View  
Blencarn, Penrith  
Cumbria, CA10 1TX

## Minute of the Meeting Held on Monday 7<sup>th</sup> July 2025 At Skirwith Village Hall at 7.30pm

Unapproved

### 47/25 Present: -

Pauline Toppin (Acting Chair) Caroline Richardson, David Witney, Ian Stowers, Sue Smith (Acting Clerk), Andrew Clay, Nick Mason  
No members of the public

### 48/25 Apologies for absence.

John Fleming (Clerk), Cllr Philipson, WAFC Cllrs Michael Handley and Mary Robinson

### 49/25 Minutes

The Chair was authorized to sign the minutes of the meeting of the Parish Council held on Monday 12<sup>th</sup> May 2025, as a true record.

Proposed: David Witney

Seconder; Caroline Richardson

### 50/25 Declaration of Interests

There were none.

### 51/25 Public Participation

There was none.

### 52/25 Westmorland and Furness Councillor Reports.

There were none

### 53/25 Finance

#### 53.1 To Ratify the Following Accounts

J Fleming Fee June 2025	As per contract
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J Fleming Office Provision June 2025	£26.00
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Internal Audit – Sandra Harrison	£120.00
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#### 53.2 To Approve the Following Account for Payment

CALC New Chairperson Training	£30
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#### 53.3 Items 51.1 and 51.2 were unanimously approved

Proposed: Nick Mason

Seconder; Ian Stowers

#### 53.4 Parish Clerk's Salary Review – To raise in line with the NALC recommendations for 2025/2026

Unanimously Agreed

Proposed: David Witney

Seconder; Ian Stowers

**54/25 Planning -**

To note that 8 sites in Culgaith Village have been submitted to Westmorland and Furness Council for assessment as part of the 'Call for Sites for the Local Plan.'

Once assessed an updated list of potential sites will be published in the Autumn for public consultation.

2025/1103 Culgaith C of E Primary School Single Storey Rear Extension – Supported  
2025/1151 West View, Blencarn. Proposed front porch and rear single storey extension. – Supported

Proposed Caroline Richardson

Seconded David Witney

**55/25 Parish Council Website**

Following debate, it was unanimously agreed to employ Vision ICT to create and maintain a new Parish Council website.

Proposed: Nick Mason. Seconder; Andrew Clay

**56/25 Defibrillator Cabinet Electricity Connection Agreement, Otters Holt Culgaith**

Agreed To ratify the agreement between the owners of 1 Woodland Way, Culgaith, and Culgaith Parish Council. Agreed to make payment of £15.00 for 2024/25.

Proposed: David Witney

Seconder; Andrew Clay

**57/25 Councilor Matters**

**57.1 Otters Holt – Additional Bench** - a request had been made for a second bench on the newly acquired land at Otters Holt. To be raised at the September meeting

**57.2 Otters Holt – Dead trees** - 2 dead trees had been removed and another 2 needed removing. A request had been made to replace them with 4 trees possible suggestions were a Rowen, two different flower colour Flowering Cherries and a red barked, flowering Hawthorn tree. To be raised at the September meeting.

**57.3 Trees in the verge** on the road from 'Cross Hows' towards Newbiggin, which are encroaching on to the road.

**Action:-**To report to Highways

**58/25 Correspondence**

**58.1 Kirkland Finger Post Sign** – Reported that this was on a Highways list for repainting in this financial year.

**58.2 Drainage problem by the entrance to Eden Lea** – Reported that Highways had this matter in hand with a view to resolving the problem.

**59/25 Dates and Venues of Future 2025/26 Meetings.**

Monday 1st September 2025 - Blencarn

Monday 3<sup>rd</sup> November 2025 – Culgaith

Monday 12<sup>th</sup> January 2026 – Skirwith

Monday 2<sup>nd</sup> March 2026 – Blencarn

Monday 18<sup>th</sup> May 2026 – Culgaith

(Annual Parish Meeting/AGM/May meeting)

All on a Monday commencing at 7.30pm.

The meeting closed at 8pm.

Signed \_\_\_\_\_

Date \_\_\_\_\_

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